



CANDIDATE PROFILE

Usual occupation

Highest level of completed education

Jobs you have had whilst studying

Interests and hobbies

If you have driver's licence, please give details:

Manual Automatic Expiry date ____/____/____

Do you smoke?

Yes If yes, please note that you will be required to smoke outside. If you smoke against your host's wishes, they are completely within their rights to ask you to leave.

No

Your family details - Do you have:

Brother(s) Sister(s) What is their age? _____

What age children do you have experience with? _____

Are you willing to have a homestay family with:

Cats Dogs Other _____

Have you travelled overseas before? If yes please give details:

PREFERENCES

Dietary Preferences

Allergies

Religion

Emergency contact details

Indicate your preference of:

2 parent family single mother single father

Please indicate which duties you are capable of undertaking.

<input type="checkbox"/> Cleaning Bathrooms	<input type="checkbox"/> Light Cooking	<input type="checkbox"/> Baby Sitting	<input type="checkbox"/> Baby Cooking
<input type="checkbox"/> Dusting	<input type="checkbox"/> Cleaning Kitchen	<input type="checkbox"/> Dog Walking	<input type="checkbox"/> Child Minding
<input type="checkbox"/> Washing Clothes	<input type="checkbox"/> Vacuuming	<input type="checkbox"/> Ironing	<input type="checkbox"/> Making Beds

Please write/attach any other experience/information that you think may be useful.

TERMS & CONDITIONS

The Demi Pair programme is designed for students who want to work for and live with an Australian family while they complete a full time course in Perth. The programme is only open to female applicants over the age of 18+, who have at least an Intermediate knowledge of English, to enable them to communicate with the family. Students must hold a working holiday visa OR a student visa with permission to work.

1. Introduction

Read the following conditions carefully.

1.1 BOARD AND LODGINGS: Means that in exchange for their [agreed] hours per week of work, students will receive full board (3 meals a day, 7 days a week) and lodging accommodation (in their own private room).

1.2 WORKING HOURS: 3 hours per day, 5 days a week, therefore, a total of 15 hours per week. Students are not required to work during school time. Students can agree to work extra hours, whereby an allowance will be paid.

1.3 FREE TIME: 1 full day off per week (usually Sunday) and a half day on Saturday, providing that the student has completed her duty hours for the week. Flexibility with hours can be negotiated with families.

1.4 REMUNERATION: There is the opportunity to earn money by working additional hours (more than the required 15 hours per week) Babysitting/Childcare or Cleaning (\$10 per hour average).

1.5 PLACEMENT: The matching of students and families is the responsibility of the Demi Pair Coordinator, student application details and family application details are taken in to account.

1.6 ON ARRIVAL All students are required to book 4 weeks homestay before they commence the Demi Pair programme. This allows the adjustment to their new school and country and allows the Coordinator time to evaluate the capabilities of the student. The student will be placed with a family within the 4 weeks depending on the availability of the family. On arrival they will have twin room accommodation full board, then single room with Demi family with full board.

1.7 DEPARTURE: Please give Perth Demi Pair 2 weeks notice of your intended departure date from your family.

2. General Information

2.1 DUTIES: You will be expected to assist with the general housework and the children. Examples of tasks that your family may require you to do and that you will be expected to do: ironing, laundry, vacuuming, washing floors, dusting, cleaning toilets/bathrooms, washing dishes, loading/unloading the dishwasher, in addition to keeping your own room clean and tidy. In the mornings you may be expected to do things such as: wake the children, help them get dressed, give them breakfast and get them ready for school, take them to school. In the evenings, duties may include: collecting the children and bringing them home from school, give them their bath and supper, get them ready for bed. In some cases, you may be expected to help cook/prepare the evening meals.

2.2 ADVICE: We encourage you to sit down with your family and discuss their house rules and expectations. Discuss any problems or questions with your host family so that both you and the family are clear about what your duties are. Be considerate, and inquire if there is anything you can do to help. Always be polite and remember to say "please" and "thank you", and always arrive home at a time acceptable to the host family.

2.3 HYGIENE: It is important to be neat and tidy- not only concerning your own personal hygiene, but also with the children. You will be expected to be awake, showered and dressed each morning before the children are up. It is important to care enough about the children to help them brush their teeth, comb their hair, pick up after them and generally teach them good grooming habits.

2.4 CONFIDENTIALITY: Please remember to keep the personal and business affairs of your host family confidential at all times. Do not discuss any grievances with your classmates. These must be referred to your family and the Perth Demi Pair coordinator only who will help you deal with any issues.

2.5 DRUGS AND ALCOHOL: You must never consume alcohol or be under the influence of alcohol (or other illegal drugs) when you are in charge of the children. Failure to comply with the alcohol and drug guidelines will result in your being asked to leave the family.

2.6 SMOKING: The majority of families require non-smokers. If you are a smoker, you must be prepared to smoke outside the host's house only.

2.7 WORK CONTRACT: Failure to work the required 15 hours per week will terminate your contract.

2.8 TRUSTWORTHINESS AND RESPONSIBILITY: These are of vital importance. Having children in your care requires you to be alert, level-headed and use common sense.

2.9 INVITATION TO FRIENDS: You must never invite your friends for a meal or to sleep over without the permission of your family.

2.10 COMMUNICATION: Communication with the family is essential, discuss any future plans. Always tell them if you will not be in for dinner, or you will stay at your friend's house overnight.

2.11 LENGTH OF STAY: The length of stay will depend on the length of your English Course. Families prefer a Demi Pair to join the family for 3-6 months as it takes some time to settle into a family.

2.12 MINIMUM LENGTH OF STAY - 3 MONTHS: Preparing your application: Take extra time and effort in preparing your application. Read your application forms through before beginning your responses. The best way to answer is honestly and sincerely. Don't say "Yes" to anything that you cannot do. Remember you will have to back up good intentions with deeds and performance. Write your name on the back of all photographs submitted. On signing the registration form, you may not change families without the permission of the agency. If you do so, you will be in breach of your contract. Perth Demi Pair accepts no responsibility or liability for any claim made by a student arising from an introduction to a family.

2.13 VISA: Student Visa (with permission to work) cannot be obtained from Immigration until studies have commenced. The cost to Immigration for this Visa is a \$60, you can apply on-line. Please apply to DIMIA for this visa, use application form 157P. You must have this BEFORE placement with a family or be on a working holiday visa.

3. Check List

3.1 Details to be checked

- 3.1.1 Au pair/Demi pair application form.
- 3.1.2 Two passport photos.
- 3.1.3 A dear family letter, about you and your family and send photos of your family too.
- 3.1.4 References from any families you have worked for.
- 3.1.5 Details of any area in which you have worked with children.
- 3.1.6 Police clearance and driver's licence.
- 3.1.7 Certificates: child care, swimming, first aid, if you have them.

3.2 On arrival you must agree to the following

- 3.2.1 If on a student visa I must convert to a "student with permission to work visa" when studies have commenced before placement with a family cost a \$60.
- 3.2.2 Take a 1 day "Childcare First Aid Certificate Course" with St Johns Ambulance cost a \$93 Link to St Johns Ambulance www.stjohnambulance.com.au.
- 3.2.3 Register with WWC (Working With Children) for demi au pair cost a \$10.
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(You will need your birth certificate to apply for this - English translation).
Link to WWC www.checkwwc.wa.gov.au.
- 3.2.5 Contract - Student Visa: minimum length of stay is 3 months a stay will be for the duration of your studies.
- 3.2.6 Contract - Working Holiday Visa: you can stay from 3 to 6 months.
- 3.2.7 A certificate will be given on satisfactory completion of your contract.
- 3.3 A second placement - Should you decide to extend or change your programme, a second family can be found for you with a placement fee of a \$110 (including a \$10 gst).
E-mail: enquiries@languagelinks.wa.edu.au. Phone: 61 8 93281266
E-mail: info@perthdemiapair.com. Phone: 61 8 944 77278

Please check all your answers and read the information carefully before signing.

I, the undersigned, confirm that all the information herein is a true and accurate account of my details and that if there are any changes to my situation, I will notify Perth Demi Pair immediately. I understand that fares, health & travel insurance and travel to and from my home country are my responsibility. It is further understood that I may not change families without the permission of Perth Demi Pair.

I understand that the school and their agents reserve the right to refuse a Demi Pair student with no explanation given. Perth Demi Pair and the school accepts no responsibility or liability made by a student for any claims arising from an introduction to a family. I have read and accept all the rules as set out in this contract.

Signed: _____

Print Name: _____

Dated: ____/____/____

